

**Minutes of the  
Board of Selectmen Meeting**  
Wednesday  
July 27, 2016

**Board members present:** Chairman, Roberta Fraser, Herbert Stephens, Jack Marsh, Ben Kilanski and Raymond Williams. Also present the Water/WW Superintendent Rick Meleski, and Highway Dale Gray.

**First order of business: Public Hearing CDGB**

The Chairman opens the meeting at 7:00pm.

**Second order of business: Business and minutes**

The board reviews the minutes of 7-20-16 for approval. Selectmen Kilanski ***makes a motion*** to approve, with one correction. Selectman Marsh seconded the motion for the approval of 7/20/16 minutes. Selectman Marsh seconds the correction. The motion carries 5-0.

Ellen Avery from Contoocook Valley Transportation Company is here to discuss their program. On July 1, 2016 Community Volunteer Transportation Company (CVTC) took over the services previously provided by the American Red Cross. CVTC volunteer drivers provide “no fee” transportation for residents in communities across the region who do not have access to transportation because of age, ability, economic situation or other limiting circumstances. Trip purposes include non-emergency medical and social service appointments, as well as trips to the grocery store and the pharmacy. The CVTC service delivery model relies upon volunteers to serve as drivers for those citizens in need of transportation. Volunteer drivers must undergo a standard background check, provide proof of insurance, and receive training on the CVTC on-line system through which those needing rides are matched with volunteer drivers. A significant concern that is emerging early in this transitional phase is that there are far more ride requests for Winchester than there are volunteer drivers available to provide such rides. There is a need for this service in the Town of Winchester and we were hoping that we could work together in putting the word out there that we are looking for drivers. Also letting people know there is such a service. Selectman Williams asked about insurance and pay. Ellen informed the board that they do have insurance that covers above what the driver carries and they don’t pay the driver’s they are reimbursed mileage. Selectman Fraser asked Karey to come up with a list of contacts of local groups/clubs.

Last week Southwest came in to present the partners and health. Selectman Fraser asked the board if they think the town should be a part of the program. It cost nothing to be join. Selectman Kilanski agrees and makes a motion to join. Selectman Williams seconds. Motion passes 5/0

An application for reimbursement to towns & cities in which federal and state forest land is situated. The Town of Winchester has Pisgah State Park. The amount to be reimbursed is \$8146.50. Selectman Stephens makes a motion to sign the reimbursement. Selectman Marsh seconds. The motion carries 5-0.

VFW has submitted a raffle permit for Aug & September. Selectman Kilanski makes a motion to approve. Selectman Williams seconds. The motion passes 5-0

Water abatement has been received for **map 35 lot 19** in the amount of \$30.00. Selectman Kilanski makes a motion to approve this abatement. Selectman Marsh seconds the motion. The motion passes 5-0

Water abatement has been received for **map 32 lot 5** in the amount of \$30.00. Selectman Kilanski makes a motion to approve this abatement. Selectman Marsh seconds the motion. The motion passes 5-0

Tax Refund has been received for **map 25 lot 24** in the amount of \$1806.98. Selectman Kilanski makes a motion to approve this Refund. Selectman Marsh seconds the motion. The motion passes 5-0

Firework permits have been received for Robert Luestek 245 Back Ashuelot Road for September 4, 2016 @9-10pm. Selectman Kilanski makes a motion to approve the firework permit. Selectman Williams seconds the motion. The motion passes 5-0

**The board reviews and approves the following financial documents:**

Selectman Stephens makes a motion to approve the Diluzio Ambulance Service in the amount of \$16,604.03. Selectman Kilanski seconds. The motion carries 5-0.

Selectman Stephens makes a motion to approve the E.J. Prescott (emergency repair Melvin Bridge) in the amount of \$3918.70. Selectman Kilanski seconds. The motion carries 5-0.

Selectman Kilanski makes a motion to approve the GAG (ambulance special fund) in the amount of \$400.67. Selectman Williams seconds. The motion carries 5-0.

Selectman Kilanski let the board know he had gone to the cemetery meeting Tuesday night. The structure is in good condition and it would be cheaper to fix the roof. The plywood and shingles on the roof is what needs to be fixed. They thought they could remove the roof from the Snowmobile club and use it. Selectman Frazer asked what will happen to the building if they remove the roof. Selectman Kilanski said they would demolish it. I contacted Fred Wetherby to see what it would cost to move it and he thinks it would be \$5000. That's just to move then we would have to pour concrete. We can demolish it for a lot less. Selectman Fraser asked if the snowmobile roof was in good condition and who would be doing the work. Selectman Kilanski stated that it's in good shape. Cliff and his employee's would be doing the work. Selectman Kilanski offered Cliff a car trailer to transport the pieces of the roof over to the cemetery. Selectman Marsh thought it would be good if we could find some use for the material that is leftover from the snowmobile club. Selectman Kilanski stated that the tomb at the cemetery that roof needs work too. The cemetery committee would like to get some bids on what it would cost to have it fixed. It has become a safety hazard. Selectman Stephens states they have the own funds. Selectman Kilanski believes it's considered a town building. The committee said if it is a costly fix they would be willing to split the cost. Selectman Fraser asked can it be repaired. Selectman Kilanski states it can be fixed. Selectman Marsh asks if Cliff can come to a meeting and give more details.

Selectman Kilanski would like to write a thank you letter to the Friends of Art for all their hard work this past weekend painting the crosswalks. There were a lot of volunteer's from town that came out to help too. Selectman Fraser asked Selectman Kilanski to go ahead and write a thank you.

Selectman Kilanski was asked by Elena Hieden to let the board know that Friday they would be hanging the stage curtain in the town hall.

Selectman Kilanski has a concern with crosswalk light. It has gotten worse and we need to call the DOT to have someone come down to look at them. Selectman Fraser asked Karey to call DOT.

Selectman Stephens would like to make a motion to put a band on parking on Mechanic Street.

Selectman Kilanski agrees with a parking band but is concerned with the road becoming a raceway. The cars parked on the sides helps with slowing traffic down. During the winter months there is a no parking ban. Selectman Stephens feels that the town has invested time and money we should keep the cars from parking on the road it's not wide enough. Selectman Fraser asked Selectman Stephens have no parking at all in the street. Selectman Stephens states no parking they all have driveways. Selectman Fraser is not sure if they have enough room. I understand what you are saying but I hate to have no parking for when they have company. Selectman Kilanski states that's there are a few people on the road that are a problem. One car parks right in front of the stop sign and then had cones around the car. Dale states that at the intersection by Maple Street there are 2 cars that their tale end sticks out into the road. Selectman Kilanski asked if the PD was informed. Dale states that the PD is aware of the issue. Selectman Fraser adds that this has been an ongoing issue for years. I wouldn't be opposed to no overnight parking. I don't want to say no parking in case they need the room to park. Selectman Fraser asked Karey to contact the PD to have them look into the car parking right in front of the stop sign. Selectman Stephens makes a friendly amendment to his original motion to have no overnight parking on Mechanic St. from 10pm to 6am. Selectman Kilanski seconds. Motion passes 5/0

**Third order of business Public comment:**

Dean Beaman asked how the new hours going for the town. Selectman Kilanski states very well. Selectman Williams states nothing but positive comments. Dean states he had some time to think about it and one of the reasons for changing the hours was to be able to have Po's signed. My question is Dale & Rick have to manage a large budget, but let's say a tire blows out on a Friday they are not authorized to sign for a new tire or spend up to a certain dollar amount.? Selectman Fraser states the town has a policy in place for the town Administrator to sign off on Po's. Dean asked why you would not make the department heads responsible. They are responsible for a couple million dollar budgets but they are not allowed to sign off on a \$3000 emergency if needed. Selectman Marsh states there was a water break last week and Rick made the decision to fix it and the board signed off on it tonight. Selectman Fraser states the policy is that the town administrator sign's it, now if it's an emergency we would want Rick to fix it and he knows that. So it is a case by case. As for everyday work being done we wouldn't want them to sign their own Po's. Dean adds why wouldn't you give them authority to do it. Selectman Fraser states we have given the authority to the town Administrator. This is the policy for the administrator to make decisions on behave of the department heads. This has been the policy for a long time and it works. Dean asks why can't the policy change and let them make their own decisions. They know what's in their budgets. Selectman Fraser says the policy was put into place for a reason, but it doesn't mean they can't take a look at it. But it also doesn't mean if the department heads are given more authority the hours will change. Dean understands but it's not about the hours. It was a reason given by the board why the hours changed. Now thinking about it what these guys have to go through to reach out to the

administrator and not be able to make a decision on their own behave. Selectman Fraser says we have an administrator for a reason. I wouldn't want the department heads to make a decision without having a discussion with the administrator. Dean adds that we have to bring another person into it, we have to have another conversation and to me it's directly infective to the efficiency of their operation. Selectman Kilanski applauds your confidence in our department heads in this town. You're the first person since I started in March that has come in to say positive things about the department's heads. At the same time this policy has been in place for a long time and it works really well and now being open 5 days it will make the policy work even better. Selectman Fraser states it was put into place just because if they forget to order something or prepare for something to happen doesn't make it an emergency. Dean so that's why they are employees and held accountable to the board. Selectman Fraser yes and that's how we hold them accountable. We took it out of their hands and put into the administrator's hand because of an issue that was going on and that's why the policy was created. Dean states maybe it's time to revisit it.

Jeremy Miller would like to thank the board of selectman and community members. I have enjoyed working alongside of everyone to help support the families and children of Winchester and Ashleeot. After 12 years of working with Access, the school and the community we have seen many successes and triumphs. I'm grateful for being a part of a team that has gone over and above for the children and families. August 30<sup>th</sup> 2016 will be my last day working with Access. I will be moving on but far, I will continue working with the children and families here in Winchester as Pastor of Center Church. I have a great opportunity to provide more resources and support to the children/families. As things stand there is Executive Director search that we have begun and there will be something in the paper soon. I will be helping train this person who is hired. The teen program will still be happening. We have 4 people who are interested in the position and will be moving forward with a hire. Selectman Fraser thanks Jeremy for all he has done and making access a success.

Selectman Marsh wants to go back to the discussion from last week they had on not paving Burt Hill and fixing Old Chesterfield Road first. I see that there are some of the residents here. I wanted to let them know where it stands. So last week the board decided that Old Chesterfield Road needs to be brought right down to the dirt and start over. There is not enough money to go around. Maybe Dale could explain what needs to be done. Dale states that the road is so bad that it needs to be reclaimed from the State park all the way down to Clark road about 1.5 miles. To get the road reclaimed with putting all new drainage, gravel and paving with a three inch's of mix, base and then top coat you are looking at \$300,000. Dale told the board they might want to consider a warrant article. There is not enough in the highway budget to cover this job and there would be no money for any other projects. Selectman Stephens asked Dale how he would fix it this year. Dale stated they would get some hot top and put it in by hand and roll it. Selectman Fraser wanted to let the residents know they did discuss it and are fully aware of how bad it is. Selectman Marsh added that if the warrant article is proposed and passes that Old Chesterfield road will be the 1<sup>st</sup> project of the year. Brian Hubbard asked if it would be patched up this year. Dale said yes sometime in August.

**Fourth order of business: Non public under RSA 91:A3II9(a)(c)**

Selectman Kilanski **makes a motion** to enter non public session under (a)(c), Selectman Williams seconds. The motion passes 5-0. A roll call vote was taken and members vote "yes" individually and the board convenes in non-public at 7:55 pm.

**Fifth order of business: reconvene**

The board reconvenes in public session at 8:55 pm.

Selectman Kilanski **makes a motion** not to seal any set of minutes under (c). Selectman Marsh seconds the motion. The motion passes 5-0.

Selectman Fraser states that Town Beach Committee has hired 5 new lifeguards from 11 to 7 and a coordinator to oversee the lifeguards. They are from the Hinsdale's pool and are planning on working for both towns. Also this coming May they have some new ideas for the beach. Movie night, swim lessons and a snack bar. Winchester and Hinsdale will split the cost of the uniforms and any equipment. Selectman Fraser states this will be great for the beach.

**Sixth order of business: Adjournment**

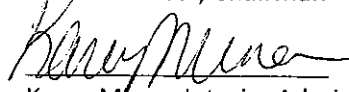
Selectman Stephens makes **a motion** to adjourn at 9:00 pm. Selectman Kilanski seconds. The motion carries 5-0.

Minutes respectfully submitted:  
Karey Miner, Interim Administrator

Minutes approved by the board on:

Minutes signed by:

  
Roberta Fraser, Chairman

  
Karey Miner, Interim Administrator